



Deutsche Internationale Schule Abu Dhabi  
المدرسة الألمانية الدولية  
German International School Abu Dhabi

### **Settling-in concept for the kindergarten**

In order for your child to feel comfortable and secure with us, he or she needs a gentle introduction to the kindergarten routine. This is the so-called "acclimation concept", according to which all children are acclimated in the kindergarten.

Every child has its own needs, habits, relationships, fears, preferences and feelings. Therefore, each day the parents and the kindergarten teacher discuss how long the child will stay in the kindergarten that day. An optimal settling-in period for the child can last between two weeks and three months.

Parents are involved in the settling-in process. During the entire period, you should plan time for discussions. The exchange between you and the kindergarten teacher/group leader is very important in order to be able to respond to habits and individual feelings. In this way, the relationship and trust between the family and the kindergarten can be built. It is also necessary to inform the group leaders about special events, such as a bad night or illness on the weekend. This will allow us to better meet the needs of the child during the kindergarten day.

### **Admission Procedure Kindergarten Groups:**

During the first week of school after the summer-vacations, only those children who were already with us during the previous kindergarten year will be admitted to the groups. This is to ease the re-entry after the long school closure and to refresh familiar routines.

**From the second week of kindergarten, new admissions will begin:** Approximately 4 children per group may be admitted each week. This process may extend into the third week of kindergarten.

The starting day and the length of stay of the children are determined in consultation with the kindergarten teacher and the head of kindergarten, so that the kindergarten teacher has time to devote to each child individually. It is therefore very important that parents stick to the agreed times. Parents should stay close to the school during the first days of settling in. The travel time should not be more than 10 minutes and you must be reachable by phone so that we can contact you quickly in case of unexpected difficulties.



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**The settling-in period includes the following schedule:**

On the first day, the child is expected to stay in the kindergarten for a maximum of 1 hour. This also applies to children in all-day care. On this day, your child should familiarize itself with the new environment and freely determine its play and exploration activities. The educator will make contact with the child. Depending on the course of the first day, the duration of the stay will be extended over the following days, so that after one week the child can stay in the kindergarten for about 4 hours.

During the following time, the kindergarten teacher will get closer to the child to find out likes, dislikes and needs. During this time, please discuss individually how long your child can stay in kindergarten. This will be extended with each encounter until a stable relationship of trust has been established. The acclimation period is then considered complete.

Bus transportation for newly admitted children is only possible after this phase.

After the successful settling-in period, the day can be extended to the afternoon if the child is registered for a full-day place. This is done in consultation with the kindergarten teacher/group leader.

You will receive more detailed information and dates as soon as possible from your group leader, who will plan and carry out the admission of your child with you.

We look forward to seeing your family, until then with kind regards in the name of the whole team:

Petra Rieker,

Head of Kindergarten